

## MISERDEN PARISH COUNCIL

The Minutes of the meeting of **Miserden Parish Council** held on **Thursday 28<sup>th</sup> April 2016**

04.16.01 **Present** : Councillors : Martin Ractliffe (Chair), Stephen Pritchard, Gideon Duberley, Jo Senior, Russ Coles-Jones

**Attending** : Bob Reade, Cllr Nigel Cooper, Sally Ware

04.16.02 **Apologies** received : Julie Job.

04.16.03 **Declarations of Interest** :- None

04.16.04 **Minutes** of the meeting held on 24<sup>th</sup> March 2016 were approved and signed as correct by the Chair.

04.16.05 **Matters Arising** - None

04.16.06 **Clerk's Report.**

Councillor Cooper reported on concerns about the funding of the new waste collection service due to start in June.

The Clerk reported that the AGM's of GAPTC and CPRE are to held on 16<sup>th</sup> July and 4<sup>th</sup> May if anyone wished to attend.

The Neighbourhood Warden had submitted a report on her activities.

The new Village Agent had arranged a meeting with the Clerk

04.16.07 **Planning** :- There were no applications to consider

04.16.08 **Village Defibrillators**

A representative of Whiteway had expressed interest in setting up a local network along the lines of the VETS scheme details of which will appear in the next edition of Parish Post. It was resolved wait for responses to the article from the entire parish before deciding on action.

04.16.09 **Bushey Beeches parking.**

Cllr Job had sent an update on the position regarding parking for 2 Bushey Beeches and reported that Stroud DC had approved the work to be undertaken and were to send letter of confirmation. Details of SDC's intentions were required before further action is taken.

04.16.10 **Camp notice board.**

The Chairman would contact a local joiner to obtain a quotation.

04.16.11 **Local Elections**

Five nominations had been submitted for the five seats available and the election would be uncontested.

Jo Senior had not submitted a nomination; the Chairman had written to Jo thanking her for her contribution over the years.

Jo Tait from Whiteway would be the new representative on the Parish Council.

### **Co-option**

The Clerk explained the current position in respect of numbers of Councillors and the procedure for co-option. The number of Parish Councillors is set by SDC and the Electoral Commission and is dependent on population. Co-option cannot take place if there is a full complement of Councillors.

The Clerk was asked to clarify, with SDC and the GAPTC, the procedural implications, in terms of co-option, that would follow a resignation from The Parish Council

#### **04.16.12 Accounts**

The following cheques were signed :- HMRC £46.95, GAPTC £117.55, E-on £30.51, NALC £17.00, Came & Company £276.49

#### **04.16.13 Financial Position**

The clerk provided a statement showing funds in hand of £ 14,083.48

### **Clerk's salary**

It was resolved that the Clerk's salary be increased to reflect an additional increment and an increase in hours from six to seven hours per week, reflecting the additional work needed in checking and reporting the three defibrillators.

### **Annual Return 31<sup>st</sup> March 2016.**

The Annual return must be submitted for audit by Grant Thornton by 27<sup>th</sup> May 2016.

The annual internal audit had been completed and it was resolved that the annual governance and accounting statements be approved and signed by the Chairman.

#### **04.16.14 Web Site**

The Clerk gave an update on the new web site which is now completed in draft form. Photographs and a brief biography of Parish Councillors will be needed. A grant of £495 had been received to fund the cost of the new web-site.

#### **04.16.15 Wildlife survey.**

This item was deferred to the next meeting.

#### **04.16.16 Request for donation – The Gloucestershire Chest Fund Ltd**

More information on this organisation was requested and a decision deferred to the next meeting.

### **Dog Fouling**

It was agreed to seek advice from the neighbourhood warden at the Annual Assembly meeting.

#### **04.16.17 Annual Assembly Meeting**

The Annual Assembly Meeting will be held on Wednesday 18<sup>th</sup> May at 7.30 in Miserden Village Hall. The Chairman agreed to arrange the provision of drinks and refreshments.

### **Annual Meeting.**

The Annual Meeting must take place within 14 days of the election. It was agreed that the Meeting be held at 7pm on the 18<sup>th</sup> May immediately before the Assembly Meeting.

04.16.18 **Items for Agenda** – next meeting

- Bushey Beeches parking
- Wildlife survey
- Camp Notice Board
- Donation – GCF ltd
- Dog Fouling
- Bus Services

04.16.19 **Date of next meeting**

Thursday 26<sup>th</sup> May 2016 at Miserden Village Hall

The meeting concluded at 9.15pm